



Trip Budget Guide

Pre-Trip	Estimated	Actual
Travel Insurance		
Passports, Visas & Travel Documents		
Immunizations/ Medications		
Pre-Trip Clothes/ Gear Expense		
Subtotal		

Transportation	Estimated	Actual
Airfare/ Baggage Fees		
Airport Parking		
Car Rental & Gas		
Train Tickets/ Passes		
Tolls and Other Fees		
Bus/ Taxi/ Subway/ Shuttle (Airport Transfer)		
Miscellaneous		
Subtotal		

Lodging	Estimated	Actual
Accommodation		
Parking		
Miscellaneous		
Subtotal		

Food and Drink	Estimated	Actual
Restaurant Meals (Breakfast, Lunch & Dinner)		
Coffee/ Snacks/ Water		
Bars and Pubs		
Tips		
Miscellaneous		
Subtotal		
Entertainment	Estimated	Actual
Tours/ Sightseeing/ Excursions		
Health & Wellness/ Beauty		
Museums/ Concert Tickets/ Entrance Fees		
Theater/ Shows		
Souvenirs/ Gifts		
Clothes, Shoes & Accessories		
Miscellaneous		
Subtotal		
Miscellaneous	Estimated	Actual
Pet/ Childcare While on Trip		
Cell Phone Expense		
Currency Exchange/ Bank Fees		
Emergency Fund		
General Miscellaneous		
Subtotal		
Trip Budget Total		